



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

11 MAY 2020

MEMORANDUM FOR DISTRIBUTION

SUBJECT: CHANGE 18-11 OF THE NAVY MARINE CORPS ACQUISITION  
REGULATION SUPPLEMENT (NMCARS)

The attached summary of changes is incorporated into the April 2018 edition of the NMCARS. These changes are effective immediately. The online version of the NMCARS is available at <https://www.secnav.navy.mil/rda/DASN-P/Pages/NMCARS.aspx> and will reflect these changes.

The point of contact for the NMCARS is Ms. Saleemah McMillan. Ms. McMillan can be reached via telephone at (703) 614-9611 or email at [Policy@navy.mil](mailto:Policy@navy.mil).

A handwritten signature in blue ink that reads "L. Dwayne Weaver".

L. Dwayne Weaver  
Executive Director  
Deputy Assistant Secretary of the Navy  
(Procurement)

Attachment: As stated

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## NMCARS Change 18-11

### SUMMARY OF CHANGES

The below table summarizes the changes to NMCARS:

(DPN = DFARS Publication Notice and FAC = Federal Acquisition Circular)

| #  | Reference   | Description   | Part/Section                   |
|----|---|---|--------------------------------|
| 1  | Administrative  | Correcting email address to <a href="mailto:RDAJ&amp;As.fct@navy.mil">RDAJ&amp;As.fct@navy.mil</a> .  | 5201.107(2)<br>5201.304(2)(ii) |
| 2  | Waiver - DASN(P)  | The requirement to obtain a GS-14 (or higher) person outside the command for Peer Reviews for actions greater than \$250M is waived through the COVID-19 period.                                      | 5201.170(b)                    |
| 3  | Deviation – DASN(P)   | Removes the requirement to designate a Contracting Officer’s Representative under specific conditions.  | 5201.602-2(d)(v)(A)            |
| 4  | Deletion<br>DASN(FMC) Memorandum<br>“Revised Record Retention Requirements to Support Department of the Navy Financial Statement Audits” dated July 2, 2019 | Rescinds the requirement to retain files longer than required by National Archives and Records Administration standards.  | 5204.805                       |
| 5  | Addition  | Adds the long-range acquisition forecast reporting template as Annex 25 and submission frequency.   | 5205.404<br>Annex 25           |
| 6  | Revision<br>DPC Class Deviation 2020-00009  | Revises the approval authority for justifications of 8(a) sole source awards.   | 5206.304(a)(S-90)              |
| 7  | Revision<br>DPN 20191231  | Revises determination submission requirements and replaces USD(AT&L) with USD(A&S).   | 5225.7003-3                    |
| 8  | Addition<br>DPN 20191231  | Adds submission requirements for DNADs.   | 5225.7018-4                    |
| 9  | Administrative<br>Class Deviation 2017-00009  | Deletes the reporting requirement as it expired in 2017.  | 5225.7798                      |
| 10 | Addition<br>Class Deviation 2020-00002  | Adds submission instructions for signed determinations.   | 5225.7799                      |
| 11 | Revision<br>DODI 5000.74 and<br>DASN(P) Memorandum<br>“Waiver of Certain Services Acquisition Workshops (SAWs)” dated March 23, 2020                        | Revises the requirements to conduct Services Acquisition Workshops (SAWs). Removes DOD Services Acquisition Functional Leader as the SAW waiver approval authority for Special Interest acquisitions. | 5237.192(a)                    |
| 12 | Revision<br>DODI 5000.74.   | Revises the applicability and requirements for services contracts.  | 5237.503(S-90)(a)              |
| 13 | Revision<br>OMB Memorandum M-19-13<br>“Category Management: Making Smarter Use of Common Contracting Solutions and Practices” dated March 20, 2019.         | Revises Annexes 17-21 to incorporate the requirement for category management.   | Annexes 17-21                  |