

## 13.302-3 Obtaining contractor acceptance and modifying purchase orders.

(a) When it is desired to consummate a binding contract between the parties before the contractor undertakes performance, the *contracting officer shall* require written (see [2.101](#)) acceptance of the *purchase order* by the contractor.

(b) Each *purchase order* modification *shall* identify the order it modifies and *shall* contain an appropriate modification number.

(c) A contractor's written acceptance of a *purchase order* modification *may* be required only if-

(1) Determined by the *contracting officer* to be necessary to ensure the contractor's compliance with the *purchase order* as revised; or

(2) Required by agency regulations.

**Parent topic:** [13.302 Purchase orders.](#)