

## Subpart 7.2 - Planning for the Purchase of Supplies in Economic Quantities

Parent topic: [Part 7 - Acquisition Planning](#)

### 7.200 Scope of subpart.

This subpart prescribes policies and procedures for gathering information from *offerors* to assist the Government in planning the most advantageous quantities in which *supplies should* be purchased.

### 7.201 [Reserved]

### 7.202 Policy.

(a) Agencies are required by [10 U.S.C. 3242](#) and [41 U.S.C.3310](#) to procure *supplies* in such quantity as-

(1) Will result in the total cost and unit cost most advantageous to the Government, where practicable; and

(2) Does not exceed the quantity reasonably expected to be required by the agency.

(b) Each *solicitation* for a contract for *supplies* is required, if practicable, to include a provision inviting each *offeror* responding to the *solicitation*-

(1) To state an opinion on whether the quantity of the *supplies* proposed to be acquired is economically advantageous to the Government; and

(2) If applicable, to recommend a quantity or quantities which would be more economically advantageous to the Government. Each such recommendation is required to include a quotation of the total price and the unit price for *supplies* procured in each recommended quantity.

### 7.203 Solicitation provision.

*Contracting officers shall* insert the provision at [52.207-4](#), Economic Purchase Quantity-Supplies, in *solicitations* for *supplies*. The provision need not be inserted if the *solicitation* is for a contract under the General Services Administration's multiple award schedule contract program, or if the *contracting officer* determines that-

(a) The Government already has the data;

(b) The data is otherwise readily available; or

(c) It is impracticable for the Government to vary its future requirements.

## **7.204 Responsibilities of contracting officers.**

(a) *Contracting officers* are responsible for transmitting *offeror* responses to the *solicitation* provision at 52.207-4 to appropriate inventory management/requirements development activities in accordance with agency procedures. The economic purchase quantity data so obtained are intended to assist inventory managers in establishing and evaluating economic order quantities for *supplies* under their cognizance.

(b) In recognition of the fact that economic purchase quantity data furnished by *offerors* are only one of many data inputs required for determining the most economical order quantities, *contracting officers should* generally take no action to revise quantities to be acquired in connection with the instant *procurement*. However, if a significant price variation is evident from *offeror* responses, and the potential for significant savings is apparent, the *contracting officer shall* consult with the cognizant inventory manager or requirements development activity before proceeding with an award or negotiations. If this consultation discloses that the Government *should* be ordering an item of supply in different quantities and the inventory manager/requirements development activity concurs, the *solicitation* for the item *should* be amended or canceled and a new requisition *should* be obtained.