

## 7.107-5 Notifications.

(a) *Notifications to current small business contractors of agency's intent to bundle.*

(1) The *contracting officer shall* notify each small business performing a contract that it intends to bundle the requirement at least 30 days prior to the issuance of the *solicitation* for the bundled requirement.

(2) The notification *shall* provide the name, phone number and address of the applicable SBA *procurement* center representative (PCR), or if an SBA PCR is not assigned to the *procuring activity*, the SBA Office of Government Contracting Area Office serving the area in which the buying activity is located.

(3) This notification *shall* be documented in the contract file.

(b) *Notification to public of rationale for bundled requirement.* The agency is encouraged to provide notification of the rationale for any bundled requirement to the GPE, before issuance of the *solicitation* (see [5.201](#)).

(c) *Notification to the public of consolidation of contract requirements.* The SPE or CAO *shall* publish in the GPE—

(1) A notice that the agency has determined a consolidation of contract requirements is necessary and justified (see [7.107-2](#)) no later than 7 days after making the determination; the *solicitation may* not be publicized prior to 7 days after publication of the notice of the agency determination; and

(2) The determination that consolidation is necessary and justified with the publication of the *solicitation*. See [7.107-2](#) for the required content of the determination.

(d) *Notification to the public of substantial bundling of contract requirements.* The head of the agency *shall* publish in the GPE—

(1) A notice that the agency has determined that a *procurement* involves substantial *bundling* (see [7.107-4](#)) no later than 7 days after such determination has been made; the *solicitation may* not be publicized prior to 7 days after the publication of the notice of the determination; and

(2) The rationale for substantial *bundling* with the publication of the *solicitation*. The rationale is the information required for inclusion in the *acquisition* strategy at [7.107-4\(b\)](#).

(e) *Notification to SBA of follow-on bundled or consolidated requirements.* For each follow-on bundled or consolidated requirement, the *contracting officer shall* obtain the following from the requiring activity and notify the SBA PCR no later than 30 days prior to issuance of the *solicitation*:

(1) The amount of savings and benefits achieved under the prior consolidation or *bundling*.

(2) Whether such savings and benefits will continue to be realized if the contract remains consolidated or bundled.

(3) Whether such savings and benefits would be greater if the *procurement* requirements were divided into separate *solicitations* suitable for award to small business concerns.

(4) List of requirements that have been added or deleted for the follow-on.

(f) *Annual notification to the public of the rationale for bundled requirements.* The agency *shall* publish on its website a list and rationale for any bundled requirement for which the agency solicited *offers* or issued an award. The notification *shall* be made annually within 30 days of the agency's data certification regarding the validity and verification of data entered in the Federal *Procurement* Data System to the Office of Federal *Procurement* Policy (see [4.604](#)).

(g) *Notification to public of bundling policy.* In accordance with [15 U.S.C. 644\(q\)\(2\)\(A\)\(ii\)](#), agencies *shall* publish the Governmentwide policy regarding contract *bundling*, including regarding the *solicitation* of teaming and joint ventures, on their agency website.

**Parent topic:** [7.107 Additional requirements for acquisitions involving consolidation, bundling, or substantial bundling.](#)