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## **Subpart 3403.2—Contractor Gratuities to Government Personnel**

**Parent topic:** PART 3403—IMPROPER BUSINESS PRACTICES AND PERSONAL CONFLICTS OF INTEREST

### **3403.203 Reporting suspected violations of the Gratuities clause.**

(a) Suspected violations of the Gratuities clause at FAR 52.203-3 must be reported to the HCA in writing detailing the circumstances.

(b) The HCA evaluates the report with the assistance of the Designated Agency Ethics Officer. If the HCA determines that a violation may have occurred, the HCA refers the report to the SPE for disposition.

### **3403.204 Treatment of violations.**

(a) The SPE is the agency head's designee for purposes of FAR 3.204.