

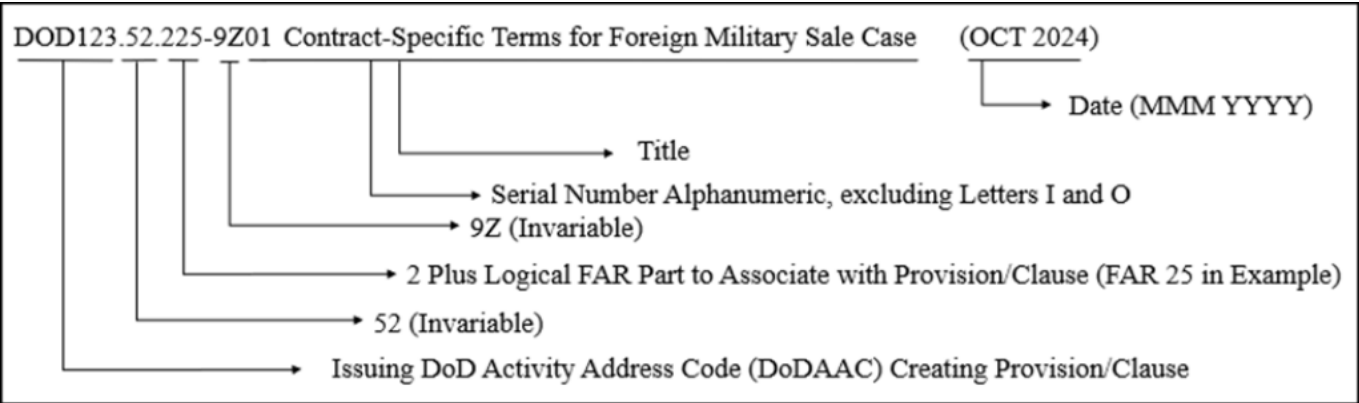
PGI 252.1 -INSTRUCTIONS FOR USING PROVISIONS AND CLAUSES

Parent topic: [PGI Part 252 - CLAUSES](#)

PGI 252.103 Identification of provisions and clauses.

- (c)(i) Identify local provisions and clauses developed by departments and agencies for a single use intended to meet the needs of an individual acquisition by—
- (A) The issuing activity DoDAAC associated with the suborganization within a department or agency followed by a period;
 - (B) FAR subpart “52.2”;
 - (C) The applicable part and a dash;
 - (D) A four-digit sequential number starting with “9Z” followed by two variable, alphanumeric digits excluding the letters I and O;
 - (E) Title (limited to 255 characters); and
 - (F) Date (MMM YYYY).
- (ii) For example, if “Y” issuing agency’s DoDAAC is “DOD123,” and “Y” agency has developed a local single-use clause for a contract’s terms and conditions titled, Contract Specific Terms for Foreign Military Sales Case, this single-use clause would be identified as follows (also see Figure 1):
DOD123.52.225-9Z01 Contract Specific Terms for Foreign Military Sales Case (MMM YYYY).

Figure 1



- (d)(1)(A) Local provisions and clauses that will be used on a repetitive basis shall be identified by—
- (1) The chapter assigned to the department or agency under Title 48 of the Code of Federal Regulations (CFR);
 - (2) FAR subpart “52.2”;

(3) The applicable FAR part;

(4) A four-digit sequential number in the 9000 series for the suffix (see DFARS [252.101\(b\)\(2\)\(ii\)\(B\)](#));

(5) Title; and

(6) Date.

(B) For example, if “Y” Agency is assigned a CFR chapter number 99, and has developed a provision regarding an evaluation factor for past performance to be used on a repetitive basis in negotiated acquisitions, such provision would be identified as follows:

“9952.215-9XXX Past Performance Evaluation Factor (DATE)”