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PGI 210.002 Procedures.

(e)(ii) Contracting officers are encouraged to retain information on potential offerors that express an interest in an acquisition, in order to solicit feedback in instances when only one offer is received on a competitive solicitation (see PGI [215.371-2](#)).

(iii) Contracting officers should ensure that the contract file includes—

(A) The methods used to conduct market research;

(B) The timeframe in which market research was conducted;

(C) The analysis of the capabilities of the potential sources that were identified during market research; and

(D) Any conclusion(s) reached as a result of market research analysis.

Parent topic: [PGI Part 210 - MARKET RESEARCH](#)