

# **Subpart 2403.2 - Contractor Gratuities to Government Personnel**

**Parent topic:** [PART 2403 - IMPROPER BUSINESS PRACTICES AND PERSONAL CONFLICTS OF INTEREST](#)

## **2403.203 Reporting procedures.**

Suspected violations of the gratuities clause (FAR 52.203-3) shall be reported to the Head of the Contracting Activity (HCA) in writing. The HCA will request the Office of Inspector General (OIG) to conduct any necessary investigation. Upon receipt of the OIG report, the HCA will evaluate the circumstances to determine if a violation has occurred. The HCA will refer violations and recommended corrective actions to the Senior Procurement Executive for disposition.

## **2403.204 Treatment of violations.**

The Senior Procurement Executive will process violations in accordance with FAR 3.204.