

# **Subpart 903.10—Contractor Code of Business Ethics and Conduct**

**Parent topic:** PART 903—IMPROPER BUSINESS PRACTICES AND PERSONAL CONFLICTS OF INTEREST

## **903.1003 Requirements.**

In accordance with FAR subpart 7.5, DOE does not contract for inherently governmental functions. However, DOE may contract for services that can require contractors to perform duties that require regular contact with DOE and the public related to DOE's mission. To ensure that all parties know the status of individuals as contractor personnel, contractors and their employees must properly identify themselves as contractors in all DOE internal and external communications and meetings.

## **903.1004 Contract clauses.**

(a) The Contracting Officer shall insert the DOE website address <https://www.energy.gov/sites/prod/files/2017/05/f34/HotlinePoster.pdf> in paragraph (b)(3)(ii) of the clause at FAR 52.203-14, Display of Hotline Poster(s).

(b) The Contracting Officer shall insert the clause at 952.203-1, Identification of Contractor Employees, in all solicitations and contracts for services over the micro-purchase threshold.