

# **SUBPART 17.5 – INTERAGENCY ACQUISITIONS**

**Parent topic:** PART 17 -- SPECIAL CONTRACTING METHODS

## **17.501 General.**

(S-90) DITCO is the organic contracting activity of DISA. If DITCO can procure the requirement, the Program Management Office shall work with DITCO contracting office to issue a general terms and conditions (GT&C) agreement, unambiguous to the requesting and servicing agency. Prior to funds certification, the servicing agency and the requesting agency shall both sign a written interagency agreement that establishes the GT&Cs governing the relationship between the parties. DISA, as a requesting agency, may use an external (non-DITCO) contracting agency. An approved determination and findings (D&F) for an Interagency Assisted Acquisition, located at <https://www.ditco.disa.mil/contracts/AcquisitionAgreements.asp>, is required prior to submitting a requirements package to an external contracting office.

(S-91) Further guidance on how to conduct interagency acquisitions can be found in DARS PGI 17.5.

## **17.502 Procedures.**

### **17.502-1 General.**

(a) S-90) An unclassified interagency agreement is required for all DITCO contracts and shall be completed within the Bureau of Fiscal Service of the U.S. Treasury's Department's system, G-Invoicing. The interagency agreement process within the G-Invoicing system consists of the following FS Form 7600 documents:

1. 7600A; an agreement establishing the GT&Cs
2. 7600B; the order and funding information. The order must be part of the scope of the executed 7600A. Prior to certification of an order, a fully executed agreement must be documented.

Classified agreements are exempt from G-Invoicing requirements.

## **17.503 Ordering Procedures.**

**Table 17-1 DISA/DITCO's Approval Authority Interagency Assisted Acquisitions**

| <b>Regulatory Authority</b> | <b>Agreement Type</b>  | <b>Approval</b>                                    |
|-----------------------------|--|--|
| FAR & DFARS                 | One contract award or multiple contract actions under one contract vehicle                                     | Contracting Officer (KO)<br>(up to warrant amount) |
| FAR & DFARS                 | Multiple contract awards against multiple contract vehicles and/or methods within one contracting office       | Chief of Contracting Office (CoCO)                 |
| FAR & DFARS                 | Multiple contract awards against multiple contract vehicles and/or methods within multiple contracting offices | Vice Procurement Services Executive                |

**Table 17-2 DISA Coordination and Approval Authority for Determination and Findings (D&F) for Assisted Acquisitions**

| <b>Regulatory Authority</b> | <b>Dollar Threshold</b>                         | <b>Concurrence</b>                                | <b>Approval</b>                    |
|-----------------------------|---|---|------------------------------------|
| FAR & DFARS                 | Exceeding the micro-purchase threshold to \$50M | Requirements Official                             | Chief of Contracting Office (CoCO) |
| FAR & DFARS                 | Exceeding \$50M                                 | 1) Director of the Requirements Office<br>2) CoCO | Head of Contracting Office (HCO)   |