

# Attachment 5601-1 Table Of Contents

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## Index

## Attachment 5601-1.1 a Table Of Contents

### REVIEW PACKAGE CONTENTS CHECKLIST\*

#### **Acquisition Plans**

Acquisition planning documents based on  
complexity and dollar value  
Market Research Report

#### **D etermination & F indings (D&F)**

D&F

Local Legal Review

Statement of Work (SOW)/Performance

Work Statement (PWS)/Statement of

Objectives (SOO)

Funding Document(s), as applicable

Draft Letter Contract, as applicable

**Justification and Approvals (J&A), Brand Name Justifications, Exception to Fair Opportunity (FOE):**

Justification  
Acquisition Plan  
Market Research Report

**Requests for Proposals, Invitations for Bids, Request for Quotes**

Solicitation  
Requirements Package (SOW/PWS/SOO, CDRLs, DD254, etc.)  
Acquisition Planning Documents or Brief (as applicable)  
Local Legal Review  
**Competitive -**  
Evaluation Plan or Source Selection Plan  
**Non-Competitive -**  
J&A

**Business Clearance**

Access to file  
Local Legal Review  
**Competitive - obtain approval to award without discussions or begin discussions**  
Request for Clearance  
Initial SSEB report  
Draft Competitive Range Determination  
**Non-Competitive - obtain approval prior to beginning negotiations**  
Pre-negotiation Business Clearance  
Memorandum

**Terminations**

Termination Authority Form  
Modification  
Local Legal Review  
Show Cause Letter

**Source Selection Plans**

Source Selection Plan or Evaluation Plan  
Applicable D&F's

**Requests for Final Proposal Revisions (FPR)**

*(competitive only)*  
Evaluation Notices (ENs) and Contractor Responses  
Draft Source Selection Evaluation Board (SSEB) Report  
Draft FPR notice

**Contract Clearance**

**Approval of the negotiated business arrangement**

Access to file - to include access to the contract writing system  
Draft contract  
Local Legal Review

**Competitive**

Request for Clearance  
Final SSEB Report  
Source Selection Advisory Council (SSAC) Report (if applicable)  
Draft Decision Briefing  
Draft Source Selection Decision Document (SSDD)

**Non-Competitive**

Post-negotiation Business Clearance  
Memorandum

**Ratifications**

D&F (including all documentation of unauthorized commitment)  
Local Legal Review  
Ratification Checklist with associated documents

\* Reference SOFARS 5604.803 Contents of Contract Files, DCG Part 4.1 Contents of Contract Files, and DCG Part 4.2 Contract Files Assurance and "Chain of Custody". All documents listed above are to be included in the file prior to requesting review from SOF AT&L-KM/KX/KB as required and applicable to the specific contracting action.

# Attachment 5601-1.1 b Table Of Contents

## NOTES - Applicable to ALL Offices

- 1 Acquisition planning is required for **ALL** acquisitions. Simplified acquisition planning can be used for acquisitions below DFARS thresholds for a written acquisition plan. See SOFARS 5607.104. Reference DCG Part 7 for various planning documents. As delineated in DFARS 207.103(g), the Program Manager, or other official responsible for the program, has overall responsibility for the acquisition planning. The PM shall prepare the acquisition planning documents with coordination from the KO.

**AP Coordination** - IAW FAR 7.104(c), acquisition plans proposing other than full and open competition shall be coordinated with the cognizant advocate for competition. IAW FAR 7.104(d)(1), acquisition plans exceeding \$8M not entirely reserved or set-aside for small business require small business specialist coordination.

**AP Approval** - PEO/Director/O-6 or civilian equivalent are authorized to approve non-competitive acquisition plans.
- 2 Anytime the FAR/DFARS (see attached [DoD listing](#) ) states a Determination is required, the determination is to be made in writing and placed in the contract file. The DoD listing provides examples. USSOCOM templates are to be used when available.
- 3 See SOFARS [5606.501](#) for AAC and PAAC designations. In the absence of the AAC, the HCA will assume the review/approval duties. In the absence of the PAAC, the AAC will assume the review/approval duties. When the PAAC is performing as the KO, then the AAC will be the reviewer.
- 4 See SOFARS 5601.170 for local and DPC peer review requirements and phases.
- 5 RFP Reviews apply to all contracting actions, including task orders and delivery orders, regardless of method (i.e. FAR Part 8, 12, 13, 15, 16, etc.).

**Exception:** Delivery or task orders issued from pre-priced IDIQ contracts with a defined delivery schedule or period of performance.
- 6 Business Clearance Reviews apply to all contracting actions, including task orders and delivery orders, regardless of method (i.e. FAR Part 8, 12, 13, 15, 16, etc.).

**Exception** : Delivery or task orders issued from pre-priced IDIQ contracts with a defined delivery schedule or period of performance.
- 7 Contract Clearance Reviews apply to all contracting actions, including task orders and delivery orders, regardless of method (i.e. FAR Part 8, 12, 13, 15, 16, etc.). Contract Clearance review may be waived by the Business Clearance Approval Authority. Details of the negotiation must be documented and included in the post-negotiation portion of the Business Clearance Memorandum in accordance with [FAR 15.406-3](#) .

**Exception** : Delivery or task orders issued from pre-priced IDIQ contracts with a defined delivery schedule or period of performance.
- 8 Source Selection Plans - When the Reviewer is also the SSA, the SSP must be reviewed in accordance with SOFARS 5615.303(a)(2)(B).

- 9 Submit packages for review or approval through the cognizant program LNO. The LNO is authorized to approve actions estimated less than \$50M when SOF AT&L-KM, KX, or KB is the approval authority.
- 10 All SIGREDUX Contracting Actions will be reviewed by KO, HCD/FCO, and Legal. This includes contract actions conducted under FAR 6.302-1, Only One Responsible Source. Approval authority for SIGREDUX Ratifications and Terminations is done by the HCA. All other approvals will be by SOF AT&L-KB.
- 11 Simplified Acquisition Threshold (SAT) is defined in FAR 2.101.
- 12 The HCD/FCO will coordinate all actions over \$100M with the HCA/DDoP.

## Attachment 5601-1.2 a Table Of Contents

### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021

(unless further restricted by individual Contracting Officer warrant levels)

#### SOF AT&L- KF/ KH/KP/KW/KI/KR/KS

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	HCD, Legal & SOF AT&L-KM <sup>3</sup>	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	HCD, Legal & SOF AT&L-KM <sup>3</sup>	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

#### 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	HCD, Legal, SOF AT&L-KM <sup>3</sup> & HCA	SPE
Award Fee Contracts	HCD, Legal & SOF AT&L-KM <sup>3</sup>	HCA
Incentive Fee Contracts	KO	HCD <sup>1</sup>
Personal Services Contract	HCD, Legal & SOF AT&L-KM <sup>3</sup>	HCA
Undefinitized Contractual Action (UCA)	HCD, Legal & SOF AT&L-KM <sup>3</sup>	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	HCD, Legal & SOF AT&L-KM <sup>3</sup>	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	HCD <sup>2</sup>

### **3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

Equal to or less than \$700,000	KO	KO
Greater than \$700,000, but less than or equal to \$6.5M	Legal	PAAC
Greater than \$6.5M, but less than or equal to \$13.5M	HCD, Legal, & SOF AT&L-KM <sup>3</sup>	AAC
Greater than \$13.5M, but less than or equal to \$93M	Legal, SOF AT&L-KM <sup>3</sup> , & AAC	HCA
Greater than \$93M	Legal, SOF AT&L-KM <sup>3</sup> , & AAC	SPE

### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
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Greater than \$2M, but less than \$20M	Legal	KO
Equal to or greater than \$20M, but less than \$50M	Legal	HCD
For competitive - Equal to or greater than \$50M	HCD, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KM <sup>3</sup>
For non-competitive - Equal to or greater than \$50M	HCD & Legal	SOF AT&L-KM <sup>3</sup>

#### **4b. Requests for Final Proposals Revisions ( Competitive - if applicable)**

Equal to or greater than \$50M	HCD, Legal, SSAC-C (if applicable) & SOF AT&L-KM <sup>3</sup>	SSA
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### **5. Business Clearance**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$20M	Legal	KO
Equal to or greater than \$20M, but less than \$50M	Legal	HCD
For competitive - Equal to or greater than \$50M	HCD & Legal	SOF AT&L-KM <sup>3</sup>
For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & HCD	SOF AT&L-KM <sup>3</sup>
Equal to or greater than \$500M	Legal, HCD, & DPC	SOF AT&L-KM <sup>3</sup>

### **6. Contract Clearance**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$20M	Legal	KO

Equal to or greater than \$20M, but less than \$50M	Legal	HCD
For competitive -		
Equal to or greater than \$50M	Legal & HCD	SOF AT&L-KM <sup>3</sup>
For non-competitive -		
Equal to or greater than \$50M, but less than \$500M	Legal & HCD	SOF AT&L-KM <sup>3</sup>
Equal to or greater than \$500M	Legal, HCD, & DPC	SOF AT&L-KM <sup>3</sup>

## **7. Source Selection or Evaluation Plans**

Equal to or less than \$6.5M	KO	SSA
Greater than \$6.5M	Legal	SSA

## **8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601. 170 )**

Equal to or greater than \$50M	Legal, HCD & SOF AT&L-KM <sup>3</sup>	<u>N/A</u>
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## **9. Ratifications**

Equal to or less than the SAT	Legal	HCD
Greater than the SAT	HCD, Legal, & SOF AT&L-KM <sup>3</sup>	HCA

## **10. Terminations**

Termination for Default/Cause	Legal & SOF AT&L-KM <sup>3</sup>	HCA
Termination for Convenience (equal to or less than \$6.5M)	KO	HCD
Termination for Convenience (greater than \$6.5M)	Legal	HCD

- <sup>1</sup> When the HCD is also the KO, approval authority is one level above the HCD.
  - <sup>2</sup> When the HCD is also the KO, the approval authority will be the HCA.
  - <sup>3</sup> For SOF AT&L-KP, the cognizant policy LNO for review and approvals is SOF AT&L-KB.
- NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

## Attachment 5601-1.2 b Table Of Contents

### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - J une 2021

(unless further restricted by individual Contracting Officer warrant levels)

#### SOFSA

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	FCO, Legal & SOF AT&L-KM	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO, Legal & SOF AT&L-KM	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

#### 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	FCO, Legal, SOF AT&L- KM, & HCA	SPE
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Award Fee Contracts	FCO, Legal & SOF AT&L-KM	HCA
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Incentive Fee Contracts	KO	FCO <sub>1</sub>
Personal Services Contract	FCO, Legal & SOF AT&L-KM	HCA
Undefinitized Contractual Action (UCA)	FCO, Legal & SOF AT&L-KM	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	FCO, Legal & SOF AT&L-KM	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sub>2</sub>

### **3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

Equal to or less than \$700,000	KO	KO
Greater than \$700,000, but less than or equal to \$6.5M	Legal	PAAC
Greater than \$6.5M, but less than or equal to \$13.5M	FCO, Legal, & SOF AT&L-KM	AAC
Greater than \$13.5M, but less than or equal to \$93M	Legal, SOF AT&L-KM, & AAC	HCA
Greater than \$93M	Legal, SOF AT&L-KM, & AAC	SPE

### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$20M	Legal	KO
Equal to or greater than \$20M, but less than \$50M	Legal	FCO

For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KM
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For non-competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KM
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**4b. Requests for Final Proposals Revisions ( Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KM	SSA
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**5. Business Clearance**

Equal to or less than \$2M	KO	KO
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Greater than \$2M, but less than \$20M	Legal	KO
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Equal to or greater than \$20M, but less than \$50M	Legal	FCO
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For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KM
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For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & FCO	SOF AT&L-KM
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Equal to or greater than \$500M	Legal, FCO, & DPC	SOF AT&L-KM
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**6. Contract Clearance**

Equal to or less than \$2M	KO	KO
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Greater than \$2M, but less than \$20M	Legal	KO
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Equal to or greater than \$20M, but less than \$50M	Legal	FCO
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For competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KM
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For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & FCO	SOF AT&L-KM
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Equal to or greater than \$500M	Legal, FCO, & DPC	SOF AT&L-KM
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## 7. Source Selection or Evaluation Plans

Equal to or less than \$6.5M	KO	SSA
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Greater than \$6.5M	Legal	SSA
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## 8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )

Equal to or greater than \$50M	Legal, FCO & SOF AT&L-KM	<u>N/A</u>
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## 9. Ratifications

Equal to or less than the SAT	Legal	FCO
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Greater than the SAT	FCO, Legal, & SOF AT&L-KM	HCA
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## 10. Terminations

Termination for Default/Cause	Legal & SOF AT&L-KM	HCA
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Termination for Convenience (equal to or less than \$6.5M)	KO	FCO
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Termination for Convenience (greater than \$6.5M)	Legal	FCO
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<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

# Attachment 5601-1.2 c Table Of Contents

## APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021

(unless further restricted by individual Contracting Officer warrant levels)

### TAKO

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	FCO, Legal & SOF AT&L-KB	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

#### 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	FCO, Legal, SOF AT&L-KB, & HCA	SPE
Award Fee Contracts	FCO, Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sup>1</sup>
Personal Services Contract	FCO, Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	FCO, Legal & SOF AT&L-KB	HCA

Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	FCO, Legal & SOF AT&L-KB	HCA
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Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sup>2</sup>
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### **3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

Equal to or less than \$700,000	KO	KO
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Greater than \$700,000, but less than or equal to \$6.5M	Legal	PAAC
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Greater than \$6.5M, but less than or equal to \$13.5M	FCO, Legal, & SOF AT&L-KB	AAC
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Greater than \$13.5M, but less than or equal to \$93M	Legal, SOF AT&L-KB, & AAC	HCA
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Greater than \$93M	Legal, SOF AT&L-KB, & AAC	SPE
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#### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
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Greater than \$2M, but less than \$20M	Legal	KO
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Equal to or greater than \$20M, but less than \$50M	Legal	FCO
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For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KB
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For non-competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
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#### **4b. Requests for Final Proposals Revisions ( Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB	SSA
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## 5. Business Clearance

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$20M	Legal	KO
Equal to or greater than \$20M, but less than \$50M	Legal	FCO
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & FCO	SOF AT&L-KB
Equal to or greater than \$500M	Legal, FCO, & DPC	SOF AT&L-KB

## 6. Contract Clearance

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$20M	Legal	KO
Equal to or greater than \$20M, but less than \$50M	Legal	FCO
For competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & FCO	SOF AT&L-KB
Equal to or greater than \$500M	Legal, FCO, & DPC	SOF AT&L-KB

## 7. Source Selection or Evaluation Plans

Equal to or less than \$6.5M	KO	SSA
Greater than \$6.5M	Legal	SSA

## **8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )**

Equal to or greater than \$50M	Legal, FCO & SOF AT&L-KB	<u>N/A</u>
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## **9. Ratifications**

Equal to or less than the SAT	Legal	FCO
Greater than the SAT	FCO, Legal, & SOF AT&L-KB	HCA

## **10. Terminations**

Termination for Default/Cause	Legal & SOF AT&L-KB	HCA
Termination for Convenience (equal to or less than \$6.5M)	KO	FCO
Termination for Convenience (greater than \$6.5M)	Legal	FCO

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

# **Attachment 5601-1.2 d Table Of Contents**

## **APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021**

(unless further restricted by individual Contracting Officer warrant levels)

**USASOC**

ACTION	REVIEW	APPROVAL
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## 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#)

### Development:

Equal to or greater than \$10M	FCO, Legal & SOF AT&L-KB	SSA
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### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

## 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KB, & HCA	SPE
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Award Fee Contracts	Legal & SOF AT&L-KB	HCA
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Incentive Fee Contracts	KO	FCO <sup>1</sup>
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Personal Services Contract	Legal & SOF AT&L-KB	HCA
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Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
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Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
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Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sup>2</sup>
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## 3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity

Equal to or less than \$700,000	KO	KO
---------------------------------	----	----

Greater than \$700,000 but less than \$6.5M	Legal	PAAC
Equal to or greater than \$6.5M, but less than \$13.5M	FCO, Legal, SOF AT&L-KB	AAC
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KB& AAC	HCA
Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KB, AAC & HCA	SPE

#### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$10M	Legal	FCO
Equal to or greater than \$10M, but less than \$50M	Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB

#### **4b. Requests for Final Proposals Revisions ( Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB	SSA
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### **5. Business Clearance**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$10M	Legal	FCO
Equal to or greater than \$10M, but less than \$50M	FCO & Legal	SOF AT&L-KB

For competitive -

Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
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For non-competitive -

Equal to or greater than \$50M, but less than \$500M	FCO & Legal	SOF AT&L-KB
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Equal to or greater than \$500M	FCO, Legal, & DPC	SOF AT&L-KB
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## 6. Contract Clearance

Equal to or less than \$2M	KO	KO
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Greater than \$2M, but less than \$10M	KO	FCO
--	----	-----

Equal to or greater than \$10M, but less than \$50M	FCO & Legal	SOF AT&L-KB
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For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
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For non-competitive - <u>Equal to or greater than \$ 50M, but less than \$500M</u>	FCO & Legal	SOF AT&L-KB
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<u>Equal to or greater than \$ 500M</u>	FCO, Legal, & DPC	SOF AT&L-KB
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## 7. Source Selection or Evaluation Plans

Less than \$6.5M	KO	SSA
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Equal to or greater than \$6.5M	SOF AT&L-KB, & Legal	SSA
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## 8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )

Equal to or greater than \$50M	Legal, FCO & SOF AT&L- /KB	<u>N/A</u>
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## 9. Ratifications

Equal to or less than the SAT	KO & Legal	FCO
Greater than the SAT	FCO, Legal, & SOF AT&L-KB	HCA

## 10. Terminations

Termination for Default	Legal	SOF AT&L-KB
Termination for Convenience (equal to or less than the SAT)	KO	FCO
Termination for Convenience (greater than the SAT)	Legal	SOF AT&L-KB

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021

(unless further restricted by individual Contracting Officer warrant levels)

#### WARC OM (includes NSWDCG)

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KB	SSA
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Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO*, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

**2. Type of Contract D&F**

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KM/KX/KB, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sub>1</sub>
Personal Services Contract	Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sub>2</sub>

**3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

Equal to or less than \$700,000	KO	KO
Greater than \$700,000 but less than \$6.5M	Legal	PAAC
Equal to or greater than \$6.5M, but less than \$13.5M	FCO, Legal, SOF AT&L-KB, & PAAC	AAC
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KB, PAAC & AAC	HCA

Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KB, PAAC, AAC & HCA	SPE
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#### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$4M	Legal	KO
Equal to or greater than \$4M, but less than \$6.5M	Legal	FCO
For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB

#### **4b. Requests for Final Proposals Revisions (Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB	SSA
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#### **5. Business Clearance**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$4M	Legal	KO
Equal to or greater than \$4M, but less than \$6.5M	Legal	FCO
Equal to or greater than \$6.5M, but less than \$50M	FCO & Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M, but less than \$500M	FCO & Legal	SOF AT&L-KB

Equal to or greater than \$500M	FCO, Legal, & DPC	SOF AT&L-KB
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## 6. Contract Clearance

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$4M	Legal	KO
Equal to or greater than \$4M, but less than \$6.5M	Legal	FCO
Equal to or greater than \$6.5M, but less than \$50M	FCO & Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - <u>Equal to or greater than \$50M, but less than \$500M</u>	FCO & Legal	SOF AT&L-KB
<u>Equal to or greater than \$500M</u>	FCO, Legal, & DPC	SOF AT&L-KB

## 7. Source Selection or Evaluation Plans

Less than \$6.5M	KO	SSA
Equal to or greater than \$6.5M	SOF AT&L-KM/KX/KB, & Legal	SSA

## 8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )

Equal to or greater than \$50M	Legal, FCO & SOF AT&L-KB	<u>N/A</u>
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## 9. Ratifications

Equal to or less than the SAT	KO & Legal	FCO
Greater than the SAT	FCO, Legal, & SOF AT&L-KB	HCA

## 10. Terminations

Termination for Default	Legal	SOF AT&L-KB
Termination for Convenience (equal to or less than the SAT)	KO	FCO
Termination for Convenience (greater than the SAT)	Legal	SOF AT&L-KB

1 When the FCO is also the KO, approval authority is one level above the FCO.

2 When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - January 2020

(unless further restricted by individual Contracting Officer warrant levels)

#### MARSOC

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) )

##### Development:

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KB	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO*, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#) & [paragraph](#)

## 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KB, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sub>1</sub>

## Attachment

Personal Services Contract	Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sub>2</sub>

## 3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity

<u>Equal to or less than SAT</u>	KO	KO
<u>Greater than SAT but less than \$700,000</u>	Legal	PAAC
Equal to or greater than \$700,000 but less than \$13.5M	FCO, Legal, SOF AT&L-KB	AAC
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KB, & AAC	HCA
Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KB, AAC, & HCA	SPE

#### **4. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

#### **5. Business Clearance**

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

#### **6. Contract Clearance**

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

#### **7. Source Selection or Evaluation Plans**

Equal to or less than \$1M	FCO	SSA
Greater than \$1M	Legal & SOF AT&L-KB	SSA

## 8. Ratifications

Equal to or less than \$25,000	KO & Legal	FCO
Greater than \$25,000	Legal, FCO & SOF AT&L-KB	HCA

## 9. Terminations

Termination for Default	Legal & FCO	SOF AT&L-KB
Termination for Convenience (equal to or less than the SAT)	KO	FCO
Termination for Convenience (greater than the SAT)	Legal & FCO	SOF AT&L-KB

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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## APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021

(unless further restricted by individual Contracting Officer warrant levels)

### AID and RDA

ACTION	REVIEW	APPROVAL
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### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

#### Development:

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KB	SSA
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Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO*, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

**2. Type of Contract D&F**

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KM/KX/KB, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sub>1</sub>
Personal Services Contract	Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sub>2</sub>

**3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

Equal to or less than \$700,000	KO	KO
Greater than \$700,000 but less than \$6.5M	Legal	PAAC
Equal to or greater than \$6.5M, but less than \$13.5M	FCO, Legal, SOF AT&L-KB	AAC
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KB& AAC	HCA

Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KB, ** AAC & HCA	SPE
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#### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$6.5M	Legal	HCD/FCO
Equal to or greater than \$6.5M, but less than \$50M	Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB

#### **4b. Requests for Final Proposals Revisions (Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB	SSA
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### **5. Business Clearance**

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$6.5M	Legal	HCD/FCO
Equal to or greater than \$6.5M, but less than \$50M	FCO & Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M, but less than \$500M	FCO & Legal	SOF AT&L-KB
Equal to or greater than \$500M	FCO, Legal, & DPC	SOF AT&L-KB

## 6. Contract Clearance

Equal to or less than \$2M	KO	KO
Greater than \$2M, but less than \$6.5M	KO	HCD/FCO
Equal to or greater than \$6.5M, but less than \$50M	FCO & Legal	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - <u>Equal to or greater than \$50M, but less than \$500M</u>	FCO & Legal	SOF AT&L-KB
<u>Equal to or greater than \$500M</u>	FCO, Legal, & DPC	SOF AT&L-KB

## 7. Source Selection or Evaluation Plans

Less than \$6.5M	KO	SSA
Equal to or greater than \$6.5M	SOF AT&L-KB, & Legal	SSA

## 8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )

Equal to or greater than \$50M	Legal, FCO & SOF AT&L-KB	<u>N/A</u>
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## 9. Ratifications

Equal to or less than the SAT	KO & Legal	FCO
Greater than the SAT	FCO, Legal, & SOF AT&L-KB	HCA

## 10. Terminations

Termination for Default	Legal	SOF AT&L-KB
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Termination for Convenience (equal to or less than the SAT)	KO	HCD/FCO
Termination for Convenience (greater than the SAT)	Legal	SOF AT&L-KB

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - January 2020

(unless further restricted by individual Contracting Officer warrant levels)

#### RCO-Joint, RCO-Pope, RCO- Pope 2 & RCO-Bragg

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KB	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO*, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

#### 2. Type of Contract D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KB, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sup>1</sup>
Personal Services Contract	Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sup>2</sup>

### **3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

<u>Equal to or less than SAT</u>	KO	KO
<u>Greater than SAT but less than \$700,000</u>	Legal	PAAC
Equal to or greater than \$700,000 but less than \$13.5M	FCO, Legal, SOF AT&L-KB	AAC
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KB, & AAC	HCA
Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KB, AAC, & HCA	SPE

### **4. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than SAT	KO	KO
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Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

## 5. Business Clearance

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

## 6. Contract Clearance

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$750,000	KO	FCO
Equal to or greater than \$750,000 but less than \$1M	Legal	FCO
Equal to or greater than \$1M	Legal & FCO	SOF AT&L-KB

## 7. Source Selection or Evaluation Plans

Equal to or less than \$1M	FCO	SSA
Greater than \$1M	Legal & SOF AT&L-KB	SSA

## 8. Ratifications

Equal to or less than \$25,000	KO & Legal	FCO
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Greater than \$25,000	Legal, FCO & SOF AT&L-KB	HCA
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## 9. Terminations

Termination for Default	Legal & FCO	SOF AT&L-KB
Termination for Convenience (equal to or less than the SAT)	KO	FCO
Termination for Convenience (greater than the SAT)	Legal & FCO	SOF AT&L-KB

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - June 2021

(unless further restricted by individual Contracting Officer warrant levels)

#### SP-1 & SP-2

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development:

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KB	SSA
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##### Production:

Equal to or greater than \$25M in any one year or equal to or greater than \$50M for all years.	FCO*, Legal & SOF AT&L-KB	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

## 2. D&F

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KB, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KB	HCA
Incentive Fee Contracts	KO	FCO <sup>1</sup>
Personal Services Contract	Legal & SOF AT&L-KB	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KB	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sup>2</sup>

## 3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity

Equal to or less than SAT	KO	KO
Greater than SAT but less than \$1M	KO, Legal	PAAC
Equal to or greater than \$1M, but less than \$13.5M	Legal, SOF AT&L-KB	AAC
Equal to or greater than \$13.5M, but less than \$93M	Legal, SOF AT&L-KB, & AAC	HCA
Equal to or greater than \$93M	Legal, SOF AT&L-KB, & AAC	SPE

#### **4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than \$750,000 (\$1M for task orders)	KO	KO
Greater than \$750,000 but less than \$1M (\$1M for task orders)	Legal	FCO
Equal to or greater than \$1M, but less than \$50M	Legal & FCO	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB

#### **4b. Requests for Final Proposals Revisions (Competitive - if applicable)**

Equal to or greater than \$50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB	SSA
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#### **5. Business Clearance**

Equal to or less than \$750,000 (\$1M for task or delivery orders)	KO	KO
Greater than \$750,000 but less than \$1M (\$1M for task or delivery orders)	KO	FCO
Equal to or greater than \$1M, but less than \$50M	Legal & FCO	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	Legal & FCO	SOF AT&L-KB
For non-competitive - Equal to or greater than \$50M, but less than \$500M	Legal & FCO	SOF AT&L-KB
Equal to or greater than \$500M	Legal, FCO, & DPC	SOF AT&L-KB

## 6. Contract Clearance

Equal to or less than \$750,000 (\$1M for task or delivery orders)	KO	KO
Greater than \$750,000 but less than \$1M (\$1M for task or delivery orders)	KO	FCO
Equal to or greater than \$1M, but less than \$50M	Legal & FCO	SOF AT&L-KB
For competitive - Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
For non-competitive - <u>Equal to or greater than \$50M, but less than \$500M</u>	FCO & Legal	SOF AT&L-KB
<u>Equal to or greater than \$500M</u>	FCO, Legal, & DPC	SOF AT&L-KB

## 7. Source Selection or Evaluation Plans

Equal to or less than \$1M	KO	SSA
Greater than \$1M	SOF AT&L-KB, Legal	SSA

## 8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )

Equal to or greater than \$50M	FCO & Legal	SOF AT&L-KB
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## 9. Ratifications

Equal to or less than \$25,000	KO & Legal	FCO
Greater than \$25,000	Legal, FCO & SOF AT&L-KB	HCA

## 10. Terminations

Termination for Default	Legal & FCO	SOF AT&L-KB
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Termination for Convenience (equal to or less than the SAT)	KO	FCO
Termination for Convenience (greater than the SAT)	Legal & FCO	SOF AT&L-KB

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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### APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW - January 2020

(unless further restricted by individual Contracting Officer warrant levels)

#### SOF AT&L-KX, TSOCs, Contingency Operations, 24 th SOW , and 905th

ACTION	REVIEW	APPROVAL
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#### 1. Acquisition Plan (See [paragraphs](#) & [paragraph](#) )

##### Development

Equal to or greater than \$10M	FCO*, Legal & SOF AT&L-KX	SSA
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##### Production:

Equal to or greater than \$25M in any one year or Equal to or greater than \$50M for all years.	Legal & SOF AT&L-KX	SSA
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**NOTE:** For Services refer to 5601-1.2l [paragraphs](#)

#### 2. Type of Contract (D&F):

Single-Award Indefinite-Quantity Contracts greater than \$112M	Legal, SOF AT&L-KX, & HCA	SPE
Award Fee Contracts	Legal & SOF AT&L-KX	HCA
Incentive Fee Contracts	KO	FCO <sup>1</sup>
Personal Services Contract	Legal & SOF AT&L-KX	HCA
Undefinitized Contractual Action (UCA)	Legal & SOF AT&L-KX	HCA
Contracts or orders with T&M or LH CLINs (greater than \$1M OR greater than 3 yrs)	Legal & SOF AT&L-KX	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to \$1M AND less than or equal to 3 yrs)	KO	FCO <sup>2</sup>

### **3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity:**

Equal to or less than \$250,000	KO	KO
Greater than \$250,000, but less than \$700,000	Legal	<u>SOF AT&amp;L-KX</u>
Equal to or greater than \$700,000, but less than \$13.5M	FCO, Legal, SOF AT&L-KX	<u>AAC</u>
Equal to or greater than \$13.5M, but less than \$93M	FCO, Legal, SOF AT&L-KX, & AAC	HCA
Equal to or greater than \$93M	FCO, Legal, SOF AT&L-KX, AAC, & HCA	SPE

### **4. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

Equal to or less than SAT3	KO	KO
Greater than SAT3	Legal & FCO	SOF AT&L-KX

## **5. Business Clearance**

Equal to or less than SAT3	KO	KO
Greater than SAT3	Legal & FCO	SOF AT&L-KX

## **6. Contract Clearance**

Equal to or less than SAT3	KO	KO
Greater than SAT3	Legal & FCO	SOF AT&L-KX

## **7. Source Selection or Evaluation Plans**

Equal to or less than SAT3	FCO	SSA
Greater than SAT3	Legal & SOF AT&L-KX	SSA

## **8. Ratifications**

Equal to or less than \$10,000	KO & Legal	FCO
Greater than \$10,000	Legal, FCO & SOF AT&L-KX	HCA

## **9. Terminations**

Termination for Default	Legal & FCO	SOF AT&L-KX
Termination for Convenience (equal to or less than \$250,000)	KO & Legal	FCO
Termination for Convenience (greater than \$250,000)	Legal & FCO	SOF AT&L-KX

<sup>1</sup> When the FCO is also the KO, approval authority is one level above the FCO.

<sup>2</sup> When the FCO is also the KO, the approval authority will be the HCA.

<sup>3</sup> SAT for acquisitions in support of contingency operations applies to any contract to be awarded and performed, or purchase to be made, outside the United States. Otherwise, the standard SAT applies.

NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

## Attachment 5601-1.2 k Table Of Contents

### ACQUISITION STRATEGY FOR SERVICE - September 2018 All Offices

1) IAW DoDI 5000.74 the decision authority or designee listed below will be responsible for the review and approval of the acquisition strategy. The Senior Service Manager (SSM) is PEO-SV. PEO or DPEO for service acquisitions assigned to a respective PEO, may approve acquisition strategies.

2) For TAKO, the approval authority is AMCOM Director, Special Programs (Aviation). For acquisitions exceeding \$85.5M that are not performance-based, see SOFARS 5637.170-2.

3) For those acquisitions that require a formal written acquisition plan as delineated in DFARS 207.103, a separate acquisition plan is not required if the acquisition strategy includes the contents of written acquisition plans (FAR 7.105 and PGI 207.105), as applicable.

#### S-CAT

#### REVIEW

#### APPROVAL

#### S-CAT V

Acquisitions of services with an estimated total value of the SAT or more, but less than \$10M

KO

The SSM has delegated approval to the component level. See SOFARS 5637.102.

#### S-CAT IV

Acquisitions of services with an estimated total value of \$10M or more, but less than \$100M

HCD/FCO, Legal, & SOF  
AT&L-KM/KX/KB

SSM

#### S-CAT III

Acquisitions of services with an estimated total value of \$100M or more, but less than \$250M

HCD/FCO, Legal, & SOF  
AT&L-KM/KX/KB

SSM

**S-CAT II**

Acquisitions of services with an estimated total value of \$250M or more, but less than \$1B

HCD/FCO, Legal, SOF AT&L-  
KM/KX/KB, & SSM

Acquisition Executive

**Special Interest**

As designated by the USD(AT&L)

HCD/FCO, Legal, SOF AT&L-  
KM/KX/KB, & SSM

USD(AT&L)

**S-CAT I**

Any acquisition of services with an estimated total value of \$1B or more than \$300M in any one year

HCD/FCO, Legal, SOF AT&L-  
KM/KX/KB, & SSM

USD(AT&L)