

<?xml encoding="UTF-8">

## 52.214-12 Preparation of Bids.

As prescribed in [14.201-6\(f\)](#), insert the following provision:

Preparation of Bids (Apr 1984)

(a) Bidders are expected to examine the drawings, specifications, Schedule, and all instructions. Failure to do so will be at the bidder's risk.

(b) Each bidder *shall* furnish the information required by the *solicitation*. The bidder *shall* sign the bid and print or type its name on the Schedule and each continuation sheet on which it makes an entry. Erasures or other changes *must* be initialed by the person signing the bid. Bids signed by an agent *shall* be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(c) For each item offered, bidders *shall* (1) show the unit price, including, unless otherwise specified, packaging, packing, and preservation and (2) enter the extended price for the quantity of each item offered in the "Amount" column of the Schedule. In case of discrepancy between a unit price and an extended price, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.

(d) Bids for *supplies* or services other than those specified will not be considered unless authorized by the *solicitation*.

(e) Bidders *must* state a definite time for delivery of *supplies* or for performance of services, unless otherwise specified in the *solicitation*.

(f) Time, if stated as a number of days, will include Saturdays, Sundays, and holidays.

(End of provision)

**Parent topic:** [52.214 \[Reserved\]](#)