

## 13.302-2 Unpriced purchase orders.

(a) An unpriced *purchase order* is an order for *supplies* or services, the price of which is not established at the time of issuance of the order.

(b) An unpriced *purchase order* may be used only when-

(1) It is impractical to obtain *pricing* in advance of issuance of the *purchase order*; and

(2) The purchase is for-

(i) Repairs to equipment requiring disassembly to determine the nature and extent of repairs;

(ii) Material available from only one source and for which cost cannot readily be established; or

(iii) *Supplies* or services for which prices are known to be competitive, but exact prices are not known (*e.g.*, miscellaneous repair parts, maintenance agreements).

(c) Unpriced *purchase orders* may be issued on paper or electronically. A realistic monetary limitation, either for each *line item* or for the total order, shall be placed on each unpriced *purchase order*. The monetary limitation shall be an obligation subject to adjustment when the firm price is established. The *contracting office* shall follow up on each order to ensure timely *pricing*. The *contracting officer* or the *contracting officer's* designated representative shall review the *invoice* price and, if reasonable (see [13.106-3\(a\)](#)), process the *invoice* for payment.

**Parent topic:** [13.302 Purchase orders.](#)