

5637.104 Personal Service Contracts.

(b)(1) If a request for approval of a personal service contract is submitted in accordance with [DFARS 237.104\(b\)\(i\)](#), the following additional information shall be furnished:

- (a) The requiring activity's initial request signed by the Requiring Activity Official (RAO);
- (b) A determination and findings (D&F);
- (c) A review sheet coordinated in accordance with [Attachment 5601-1](#);
- (d) Documentation of Contracting Officer coordination; and
- (e) A narrative requesting the approval authority signs the required D&F.

Parent topic: [Subpart 5637.1 - SERVICE CONTRACTS GENERAL](#)