

Subpart 45.2 - Solicitation and Evaluation Procedures

Parent topic: [Part 45 - Government Property](#)

45.201 Solicitation.

(a) The *contracting officer shall* insert a listing of the Government property to be offered in all *solicitations* where Government-furnished property is anticipated (see [45.102](#)). The listing *shall* include at a minimum-

- (1) The name, part number and description, manufacturer, model number, and National Stock Number (if needed for additional item identification tracking and management, and disposition);
- (2) Quantity/unit of measure;
- (3) Unit *acquisition* cost;
- (4) Unique-item identifier or equivalent (if available and necessary for individual item tracking and management); and
- (5) A statement as to whether the property is to be furnished in an "as-is" condition and instructions for physical *inspection*.

(b) When Government property is offered for use in a competitive *acquisition*, *solicitations should* specify that the contractor is responsible for all costs related to making the property available for use, such as payment of all transportation, installation or rehabilitation costs.

(c) The *solicitation shall* describe the evaluation procedures to be followed, including rental charges or equivalents and other costs or savings to be evaluated, and *shall* require all *offerors* to submit the following information with their *offers*-

- (1) A list or description of all Government property that the *offeror* or its subcontractors propose to use on a rent-free basis. The list *shall* identify the accountable contract under which the property is held and the authorization for its use (from the *contracting officer* having cognizance of the property);
- (2) The dates during which the property will be available for use (including the first, last, and all intervening months) and, for any property that will be used concurrently in performing two or more contracts, the amounts of the respective uses in sufficient detail to support prorating the rent;
- (3) The amount of rent that would otherwise be charged in accordance with FAR [52.245-9](#), Use and Charges; and
- (4) A description of the *offeror's* property management system, plan, and any customary commercial practices, voluntary consensus standards, or industry-leading practices and standards to be used by the *offeror* in managing Government property.

(d) Any additional instructions to the contractor regarding property management, accountability, and use, not addressed in FAR clause [52.245-1](#), Government Property, *should* be specifically

addressed in the statement of work on the contract providing property or in a special provision.

45.202 Evaluation procedures.

(a) The *contracting officer shall* consider any potentially unfair competitive advantage that *may* result from an *offeror* or contractor possessing Government property. This *shall* be done by adjusting the *offers* by applying, for evaluation purposes only, a rental equivalent evaluation factor as specified in FAR [52.245-9](#).

(b) The *contracting officer shall* ensure the *offeror's* property management plans, methods, practices, or procedures for accounting for property are consistent with the requirements of the *solicitation*.